

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 1 July 1958

FROM : Chief, Orientation Faculty, IS

SUBJECT: Weekly Activities Report #25, 25 June - 1 July 1958

## 1. Intelligence Orientation

A. Intelligence Orientation #22 ended on 27 June. Results of the final examination were about what was expected of the group, which had an average grade level of GS-7. Although there were fewer Excellent ratings than usual, the bulk of the students did satisfactory work. Out of the student body of 35, there were four unsatisfactory ratings.

The group as a whole was attentive, cooperative and responsive. They demonstrated a keen desire to learn which is sometimes lacking in higher level student groups.

B. [ ] of the Office of Communications gave the lecture on "Communications Support" scheduled for [ ] who was unable to appear.

## 2. Exhibits

A. A total of 52 guests from various intelligence agencies attended the Intelligence Products Exhibit on 26 June, including:

Army	22
Navy	17
Air Force	1
AEC	1
State	6
USIA	5

In the absence of [ ] who is on leave, Messrs. [ ] briefed the guests on the organization and functions of CIA.

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B. [ ] is working with representatives of OCR on a complete revamping of their exhibit in order to bring it up to date and show a clearer relationship among the various components of OCR.

C. There are no exhibits scheduled for July and August. The next exhibits will be held during the September IO course.

3. OCI Briefing

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[ ] presented the second in the current series of OCI noon-hour briefings on Friday, 27 June, at 1240. Approximately 100 persons attended. The next briefing has been scheduled for Thursday, 3 July, at 1240 to be given by [ ]

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4. Film Previews

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[ ] previewed a series of South American cartoon films on 26 June, and decided they were unsuitable for use in the IO course.

5. Refresher Course for Signal Center Personnel

The first of this series of refresher courses is now definitely scheduled to begin 8 July and will run three hours a day on 8, 9, 10 and 15, 16, 17 July. The OF will conduct the entire course using lectures, seminars and training films. [ ] is handling the course administration. O/C plans to enroll about 12 students in this program, and classes will be held in Room 2027 R&S.

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6. Special Briefing

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[ ] at the request of the JOTP gave a three hour briefing to six new JOTs, 27 June, on the organization of CIA and the intelligence community.

7. Special Problem

For the second month in a row IO has been plagued with problems relating to the projection of films. On at least three occasions during the course just completed, visual portions of films were lost to the viewers because of difficulties in the projection booth. This situation has inspired students in their critiques to make such comments as:

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*This problem has been discussed w/ [ ] and we believe will be taken care of.*

"Get a new projector and/or a new operator"

"Please have a trained operator show the films without the black portions"

"Please give help and assistance to the movie projectionists."

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